

Bethany

for the daily operations of the DePauw University Archives and Special

Collections and the Archives of Indiana United Methodism.

Head, Rare Books and Manuscript

implemented strategic planning; relocated special collections reading room; personnel and project management, including establishing policies and procedures; supervising finding aid conversion from non-standardized documents to a DACS compliant, EAD format; gained physical and intellectual control of over 1,400 cubic feet of analog and born-digital material; completed three Indiana bicentennial legacy projects and developed and oversaw the Public Services digitization program.

- Provided leadership and direction for all activities in the Rare Books and Manuscripts Division
- Actively promoted the use of Rare Books and Manuscripts resources and services,

in-person and online

- Enhanced access to paper-based, born-digital collections, and audio-visual materials using ArchivesSpace and CONTENTdm

- Provided reference services to patrons via phone, e-mail, and in person
- Responsible for overseeing processing and access control of all special collections materials, including coordinating the conversion of non-standardized finding aids to a MARC format
- Collaborated with the Indiana State Library Foundation fundraising efforts and donor relations
- Contributed to professional literature, activities of professional organizations, and scholarly developments.

Archivist for Manuscript and Digital Collections
Ball State University

July 2010 – April 2013

Converted multiple finding aids from non-standardized documents to DACS compliant, EAD formats; provided access and preservation to analog and born-digital data through institutional repositories; collaborative instruction; exhibition design and participated in the conversion of over 140 Archives and Special Collections web pages.

- Participated in acquisition, processing, preservation, digitization, promotion, and use of the Archives and Special Collections resources and services
- Contributed to the development, management, and promotion of digital resources for

Service

DePauw University, Peeler Collections Committee
Committee Member, 2021 – Present

DePauw University, Library Working Groups

Access Services Working Group Member, 2021 – Present

Archives Team, 2023 – Present

Outreach Working Group Member, 2021 – Present

Reference, Instruction and Outreach Outr

Fiechter, Bethany "Handwriting: Helping Researchers in Need" Presentation, Society of American Archivists, Portland, Oregon, July 2017

Fiechter, Bethany "Archival Policies/Procedures + the Record's Life-Cycle" Webinar, Indiana State Library, Indianapolis, Indiana, June 2017

Fiechter, Bethany "Indiana State Library Bicentennial Collection" Presentation, Society of Indiana Archivists Annual Meeting, Indianapolis, Indiana, April 2016

Fiechter, Bethany "Civil War

Fiechter, Bethany and Straw, John "Who, What, When, Where, and Why: Identif

Burkhart, Bethany "A World of Diversity" Selected Artwork, Vincennes University Tecumseh Review, August 2009

Affiliations

Society of Indiana Archivists, 2009 – Present

Society of American Archivists, 2010 – Present

Midwest Archives Conference, 2010 – Present

Greencastle Civic League, 2020 – 2023

Heritage Preservation Society of Putnam County, 2021 – Present

Indiana Landmarks, 2015 – Present

Indiana Forestry Alliance, 2017 – Present